

Sammilito Islami Bank PLC.
State-owned Sharia-based Bank
(EXIM Bank Unit)



সম্মিলিত ইসলামী ব্যাংক পিএলসি
SAMMILITO ISLAMI BANK PLC
সম্মিলিত শক্তিতে সমৃদ্ধ আগামী

Invitation of Enlistment
for the Procurement of IT Products and Services

September 2026
Information Technology Division
Sammilito Islami Bank PLC (EXIM Bank Unit)
Plot 15, Road 15, Block CWS (C), Bir Uttam A K Khandakar Road,
Gulshan-1, Dhaka-1212, Bangladesh.



SAMMILITO ISLAMI BANK PLC (EXIM Bank Unit)

Applications are invited from the bonafide Bangladeshi firms/companies/suppliers/servicing/maintenance firms, etc. for enlistment with the bank for the period of October 2026 to December 2027 for IT products and services in the following categories:

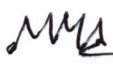
1	Procuring Entity Name	Information Technology Division, Sammilito Islami Bank PLC. (EXIM Bank Unit)	
2	Procuring Entity District	All Over Bangladesh.	
3	Invitation for	<u>Enlistment Category:</u> Category 1: Server, laptop, projector, printer, scanner, computer, and related accessories. Category 2: Networking device and related accessories. Category 3: Data Connectivity and Internet Connectivity. Category 4: Cyber Security appliance and software, etc. Category 5: Online UPS, and related accessories. Category 6: CCTV surveillance system, Attendance device, etc. Category 7: Repairing of computer, Printer, UPS, and related accessories, etc.	
4	Invitation Ref No.	EXIM/HO/IT/2026/182	
5	Date	22/09/2026	
6	Procurement Method	Limited Tendering Method (LTM)	
7	Application Closing Date and Time	Date: 30/09/2026	Time: 04.00 PM
8	Name & Address of the Office(s)	Information Technology Division (Level-1) Sammilito Islami Bank PLC. (EXIM Bank Unit) Plot # SE(F):9, Road # 142, 'Symphony' Gulshan Avenue, Dhaka- 1212, Bangladesh.	
	- Enlistment Form Availability	From Date: 22/09/2026 to Date: 30/09/2026 Time: During Office Hours (10.00AM - 04.00PM)	
	- Last date of Application Submission	Until Date: 30/09/2026 Time: 04.00PM	
9	Eligibility of Application	a. Must be an authorized and valid distributor/partner/reseller certificate of the major item of the respective category (categories 1-4). b. Must have a valid trade license. c. Must have TIN & VAT Registration Certificate. d. Must have a bank solvency certificate (Up to date). e. Minimum 1-year experience in respective field. f. Affidavit/Article of Association of the Firm (if applicable). g. Proof of e-GP registration/e-GP ID (category 1-4). h. Other documents detailed in the Application Form for Enlistment.	
10	Enlistment Security (Tk.)	5,000.00 (Five Thousand) Taka Only (refundable) for each category. Only selected firms after evaluation shall be noticed to submit Enlistment Security, i.e., a 5,000.00 Taka Pay Order issued from any branch of Export Import Bank of	



SAMMILITO ISLAMI BANK PLC (EXIM Bank Unit)

		Bangladesh PLC favoring Export Import Bank of Bangladesh PLC.	
11	Name of Official Inviting Application	Head, Information Technology Division	
12	Designation of Official Inviting Application	Additional Deputy Managing Director	
13	Address of Official Inviting Application	Information Technology Division (Level-1) Sammilito Islami Bank PLC. (EXIM Bank Unit) Plot # SE(F):9, Road # 142, 'Symphony' Gulshan Avenue, Dhaka- 1212, Bangladesh.	
14	Contact details of the official inviting Application	Phone: +8809666341971	Email: itd@eximbankbd.com
15	The Procuring Entity reserves the right to reject any/all applications.		




A.D.M.D and Head
Information Technology Division
Sammilito Islami Bank PLC. (EXIM Bank Unit)

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ENLISTMENT FORM

SL	Required Parameter	Information of supplier
1	Name of the Company	
2	Name of key person with designation	
3	Telephone or cell number	i. ii.
4	E-mail address	
5	Present/mailling address	
6	Office/Registered office address	
7	Factory/Showroom address	
8	Date of commencement/starting of business	
9	Trade License number and expiry date	
10	TIN number (e-TIN)	
11	VAT Registration Number and category	
12	BIN no	
13	A/C No. of the company with name of Bank & Branch (EXIM bank A/C preferable)	
14	Name, contact number, and e-mail address of the Contact person	
15	Address and contact number of the support office/branches across the country (if necessary, please enclosed another sheet)	
16	Product or service-wise client list (at least 5 clients with contact details)	
17	Name of the offered product/services/ goods for enlistment	
18	Top 3 higher values of Work/Purchase Order executed (amount & institution name) with completion certificate.	
19	Financial soundness/bank solvency certificate	
20	Vendor's previous business relationship history with Sammilito Islami Bank PLC. (EXIM Bank Unit) in year	
21	Other information, if any	

Sammilito Islami Bank PLC. (EXIM Bank Unit) reserves the right to accept or reject any or all application(s) of enlistment, as well as the enlistment of vendors, which may also be cancelled at any time without showing any reason. Noted that enlistment doesn't mean assurance of work.



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Documents to be attached (put tick mark):

☐	1	Application for enlistment on the organization's own letterhead pad.
☐	2	Photocopy of up-to-date trade license.
☐	3	Photocopy of VAT registration certificate.
☐	4	Photocopy of e-TIN certificate.
☐	5	Photocopy of up-to-date tax return acknowledgement receipt.
☐	6	Photocopy of BIN certificate.
☐	7	Undertaking of non-blacklisting.
☐	8	Company's net wealth declaration.
☐	9	Two copies of recent color photographs and one of the national identity card / smart card of the chairman / managing director and authorized person.
☐	10	Company profile along with the CV of the authorized person's to deal with the bank.
☐	11	Experience certificate of at least 3 (three) existing corporate customers (banks should be preferable) at a date within the last six months.
☐	12	Document authenticating authorized distributorship in relevant principal (if any).
☐	13	Title deed (if owning premises)/lease agreement (if renting).
☐	14	List of available equipment in relevant field (if any).
☐	15	Any other documents seemed necessary to authenticate the information given.

MMA

**A.D.M.D and Head
Information Technology Division
Sammilito Islami Bank PLC. (EXIM Bank Unit)**

