



Export Import Bank of Bangladesh Limited

Registered Office: 'SYMPHONY', Plot No. SE (F) - 9, Road No. 142, Gulshan Avenue, Dhaka-1212, Bangladesh

NOTICE OF THE TWENTY-SECOND ANNUAL GENERAL MEETING

Notice is hereby given that the **TWENTY-SECOND ANNUAL GENERAL MEETING (AGM)** of the Members (Shareholders) of Export Import Bank of Bangladesh Limited (the "Company") will be held on Tuesday, 29 June 2021 at 11:00 a.m. by using digital platform through the link <https://eximbank.bdvirtualagm.com> to transact the following business:

AGENDA

- 1) To receive, consider and adopt the audited financial statements including balance sheet, profit & loss account for the year ended December 31, 2020 together with report of the Directors and Auditors thereon.
- 2) To declare Dividend for the year ended December 31, 2020.
- 3) To appoint Auditors for the term until the next Annual General Meeting and fix their remuneration.
- 4) To appoint Certified Professionals (Compliance Auditor) for the year 2021 for certification on corporate governance status and fix their remuneration.
- 5) To elect/re-elect Directors.
- 6) To transact any other business with the permission of the Chair.

By order of the Board of Directors

Sd/-

Md. Monirul Islam

Company Secretary

Dated, Dhaka

07 June 2021

Notes:

- 1) The Record Date of the Company was Sunday, 06 June 2021. Members' (Shareholders') names appearing in the Member/ Depository Register of the Company on the Record Date, will be entitled to Dividend, attend the Annual General Meeting and vote thereat. The Board of Directors recommended total Dividend 10% in combination of 7.50% Cash and 2.50% Stock Dividend.
- 2) Pursuant to the Bangladesh and Securities Exchange Commission's Order No. SEC/SRMIC/94-231/91 dated 31 March 2021 the AGM of the Company will be conducted through **digital platform**.
- 3) Any Member/Members of the Company entitled to attend and vote at the Annual General Meeting may appoint any person, as his/her/their Proxy or Attorney to attend and vote on his/her/their behalf. A Member, being a corporation or company, may appoint its representative, duly appointed and authorized, to attend and vote on its behalf. The proxy form or power of attorney or letter of authority, as the case may be, duly signed and stamped must be send through e-mail to the Share Division of the Company at share@eximbankbd.com at least 48 hours before the time fixed for the meeting.
- 4) Detail login procedures to participate and voting in the virtual meeting and Frequently Asked Questions (FAQs) will be available in the Company's website at www.eximbankbd.com
- 5) Election /re-election of Directors, if any, shall be held in accordance with the provisions of existing Laws, Rules & Regulations.
- 6) As per BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018, Annual Report-2020 will be sent in the form of soft copy to the Shareholders' e-mail address available in their Beneficiary Owner (BO) accounts maintained with the Depository Participants (DP). The soft copy of Annual Report-2020 will also be available in the Bank's Website at: www.eximbankbd.com. Shareholders may also collect the printed copy of the Annual Report-2020 from the Registered Office of the Company.
- 7) Merchant Banks and Depository Participants (DPs) are requested to provide the Company a statement with details (Shareholder Name, BO ID, Client-wise shareholding position and applicable tax rate) of their margin loan holders who held shares of the Company as on 'Record Date' along with the Bank Account Name & number, routing number etc. of the Merchant Banks & DPs within 10 June 2021 including name of the contact person otherwise dividend to be credited to the bank account of the respective shareholders.