



B A N K

Shariah Based Islami Bank

EXPORT IMPORT BANK OF BANGLADESH LIMITED

Registered Office:

'SYMPHONY', Plot No. SE (F) - 9, Road No. 142,
Gulshan Avenue, Gulshan, Dhaka-1212, Bangladesh

Request for updating information

This is for kind information of all the valued shareholders of Export Import Bank of Bangladesh Limited (the "Company") that the Seventeenth Annual General Meeting of the Company is scheduled to be held on Thursday, 14 July 2016 and '**Record Date**' is fixed on **Sunday, 15 May 2016**.

In this connection, the valued Shareholders are hereby requested to **update** the following information in their **BO Accounts** through their respective **Depository Participant (DP) before the 'Record Date'**, details as under:

- 1) **12 (Twelve) digit Taxpayer's Identification Number (e-TIN)** failing which disbursement of any cash dividend will be made (other than a company) after deduction of tax @15% (Fifteen percent) instead of 10% (Ten percent) as per section 54 of the Income Tax Ordinance, 1984 (Ordinance No.XXXVI of 1984) as amended by Finance Act, 2015 and
- 2) **Name & Mailing Address** including mobile/land phone number, **particulars of Bank Account (Bank & Branch Name, Account Number, Branch Routing Number), signature** and other related information.

Dated, Dhaka
27 April 2016.

Company Secretary