

Notice of the EIGHTEENTH ANNUAL GENERAL MEETING

Notice is hereby given that the EIGHTEENTH ANNUAL GENERAL MEETING of the Members (Shareholders) of Export Import Bank of Bangladesh Limited (the "Company") will be held on Thursday, 06 July 2017 at 11:00 a.m. at 'RAOWA Convention Hall', Hall No. 1 (HELMET) at Level-2, VIP Road, Mohakhali, Dhaka-1206, Bangladesh to transact the following business:

AGENDA

- 1) To receive, consider and adopt the audited financial statements including balance sheet, profit & loss account for the year ended December 31, 2016 together with report of the Directors and Auditors thereon.
- 2) To declare Dividend for the year ended December 31, 2016.
- 3) To appoint Auditors for the term until the next Annual General Meeting and fix their remuneration.
- 4) To elect/re-elect Directors.
- 5) To transact any other business with the permission of the Chair.

Dated, Dhaka.
17 May 2017.

By order of the Board
Sd/-
Md. Mosharraf Hossain Mazumder
Senior Executive Vice President &
Company Secretary

Notes:

- 1) The Record Date of the Company was Thursday, 11 May 2017. Members' (Shareholders') names appearing in the Member/ Depository Register of the Company on the Record Date, will be entitled to Dividend, attend the Annual General Meeting and vote thereat.
- 2) Any Member/Members of the Company entitled to attend and vote at the Annual General Meeting may appoint any person, as his/her/their Proxy or Attorney to attend and vote on his/her/their behalf. A Member, being a corporation or company, may appoint its representative, duly appointed and authorized, to attend and vote on its behalf. The proxy form or power of attorney or letter of authority, as the case may be, duly signed and stamped must be submitted at the Registered Office of the Company at least 48 hours before the time fixed for the meeting.
- 3) Election of Directors, if any, shall be held in accordance with the provisions of existing Laws, Rules & Regulations.
- 4) As per directives of Bangladesh Securities and Exchange Commission and Bangladesh Bank, the existing auditors M/s. Syful Shamsul Alam & Co., Chartered Accountants, will not be eligible for reappointment since they have completed the tenure of 03 (three) consecutive years' term as auditors of the Company. Therefore, the Shareholders/Auditors are hereby requested to send proposal/expression of interest for appointment as auditors of the Company alongwith relevant documents with regard to qualification and eligibility on or before 31 May 2017. Those who have already applied need not to apply again.
- 5) Merchant Banks and Depository Participants (DPs) are requested to provide the Company a statement with details (Shareholder Name, BO ID, Client-wise shareholding position and applicable tax rate) of their margin loan holders who held shares of the Company as on 'Record Date' along with the Bank Account Name & number, routing number etc. of the Merchant Banks & DPs within 22 May 2017 including name of the contact person otherwise dividend to be credited to the bank account of the respective shareholders.
- 6) The shareholders may collect the Annual Report together with Notice, Proxy Form and Attendance Slip from the Registered Office of the Company and the same will also be available in Bank's website at www.eximbankbd.com.
- 7) Admission into the Meeting will be allowed on production of the attendance slip duly signed by the Member/Proxy/Attorney/ Representative, as the case may be.

সম্মানিত শেয়ারহোল্ডারবৃন্দের সদয় অবগতির জন্য জানানো যাচ্ছে যে বাংলাদেশ সিকিউরিটিজ এন্ড এক্সচেঞ্জ কমিশনের সার্কুলার নং এসইসি/সিএমআরআরসিডি/২০০৯-১৯৩/১৫৪ তারিখঃ অক্টোবর ২৪, ২০১৩ মোতাবেক বার্ষিক সাধারণ সভায় কোন প্রকার উপহার অথবা কোন ধরনের আপ্যায়নের ব্যবস্থা থাকবে না।